



ONE•COMMON•PORTAL

**eService (ES) User Guide**  
**Registering a Business Name**

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## OCP – Registering a Business Name

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### PURPOSE

This user guide acts as a reference for applicants who wish to register a Business Name in the One Common Portal.

### GLOSSARY

The following acronyms are used frequently:

Term	Meaning
OCP	One Common Portal
ROCBN	Registry of Companies and Business Names

### FURTHER ASSISTANCE

If you have any questions or issues while using OCP, please call us at +673-2380505 or send an email to [info.rocbn@mofe.gov.bn](mailto:info.rocbn@mofe.gov.bn)

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# OCP – Registering a Business Name

<b>REGISTERING A BUSINESS NAME</b>	<b>Applicant</b>
	Online User

Navigate to the OCP dashboard.

The screenshot shows the OCP dashboard interface. At the top right, there are two buttons: '+ New Business Entity' and '+ Stamp Duty'. The '+ New Business Entity' button is highlighted with a red box and the number 1. Below the buttons, the dashboard displays 'My Entities' with a table of 8 entities. The table has columns for Registration No, Name, User Role, Security Role, User Role Expiry Date, Entity Type, and Status. The entities listed are: Individual (Tax Agent, N/A, Active), Individual (Tax Agent, N/A, Active), Private Company (Director, CRS Agent, N/A, Registered), Private Company (Shareholder, CRS Agent, N/A, Registered), and Private Company (Shareholder, CRS Agent, N/A, Registered). Below the table, there are sections for 'Unfinished Businesses' (2) and 'Overdue Submissions' (0). The 'Unfinished Businesses' section shows 'STARS Income Tax (2019)' and 'ROCBN Application for Creditors winding ...'. The 'Overdue Submissions' section shows 'You currently do not have any overdue submissions to show'.

1. Click on **+ New Business Entity**

The **Create Your First Business** page will be displayed.

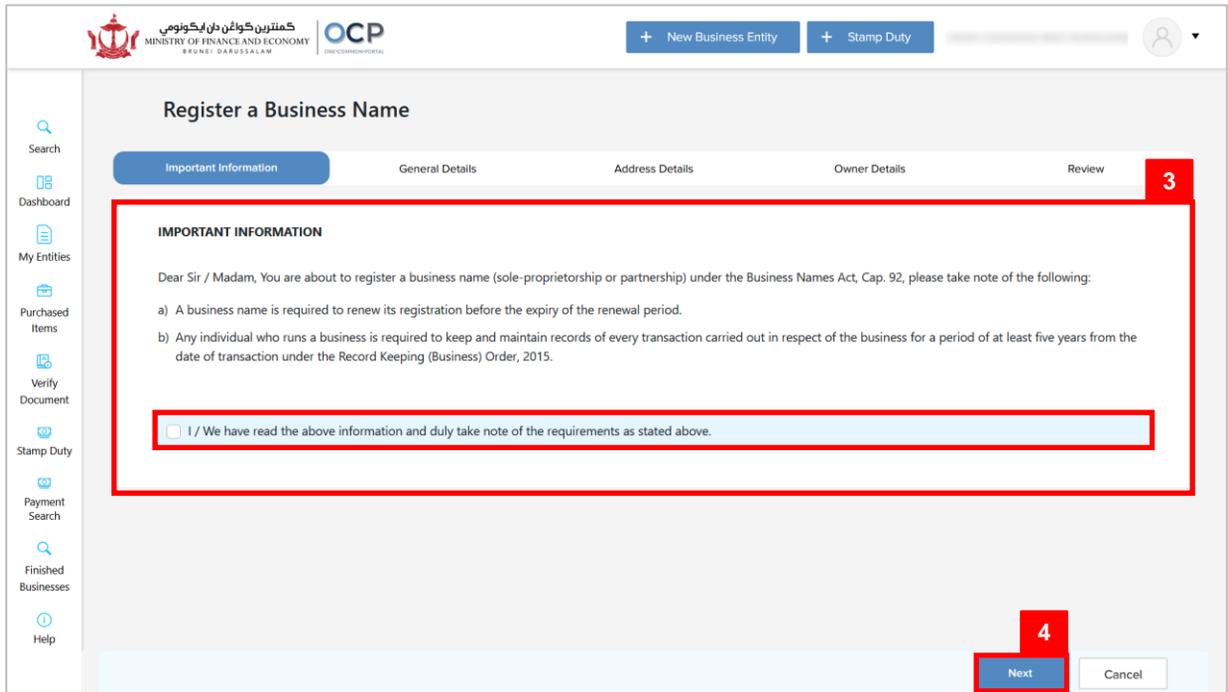
The screenshot shows the 'Create Your First Business' page. The page title is 'Create Your First Business' and the subtitle is 'Choose a Business Category'. There are four options listed: 'Incorporate a Public Company', 'Incorporate a Private Company', 'Register Branch of Foreign Company', and 'Register a Business Name'. The 'Register a Business Name' option is highlighted with a red box and the number 2.

# OCP – Registering a Business Name

2. Click on



The **Register a Business Name – Important Information** section will be displayed.



3. Read through the **Important Information** and tick on the tick box to proceed.

4. Click on



# OCP – Registering a Business Name

The **Register a Business Name – General Details** section will be displayed.

5. Enter the details for **General Details** section as per the example below.

Field	Example
Proposed Name	Smart Tuition School
Entity Type	Sole Proprietor
Business Sector	85 - Education

**Note:** User may validate the Proposed Business Name by clicking on **Validate**. A validation message will be displayed.

**Note:** User may opt to click on the following buttons to be redirected as follows;

<b>Prev</b>	To go back to the previous section.
<b>Save &amp; Exit</b>	To save application as draft and exit the registration page.
<b>Cancel</b>	To cancel registration.
<b>Validate</b>	To validate the Proposed Name.

## OCP – Registering a Business Name

### Note :

- A business name does not need to contain any specific suffix such as “Limited”, “Bhd”, “Sdn”, etc.
- The system will auto-validate proposed Business Name and will display one of the following messages:

Message	Meaning
The proposed name is available to register!	The proposed name is available.
The proposed name you have entered contains restricted word. Your application may be rejected due to the use of this word.	The proposed name user have entered contains restricted word. <b>Advised to change proposed name.</b>
The proposed name is similar or identical to an existing registered / proposed Business Name. Please note that the proposed name will be subject to Registrar review and may be subsequently rejected.	The proposed name is similar or identical to an existing registered / proposed Business Name. <b>Need to provide proof of consent for using proposed Business Name.</b>

- If the proposed name is similar or identical to an existing registered / proposed Business Name, the following section will appear:

Consent Required to use existing name? \*  Yes  No

**Documents to be uploaded**

Consent

- User is advised to upload a proof of consent that the proposed business name can be used.
6. For the business sectors, some user will be required to upload the letter of approval document from relevant authorities

Click on  and select evidence of approval document.

# OCP – Registering a Business Name

Register a Business Name

Important Information | **General Details** | Address Details | Owner Details | Review

**General Details**

Proposed Name \* Smart Tuition School

The proposed name is available to register!

Entity Type Sole Proprietor

Business Sector \* 85 - Education  **7**

**Licensing Authority Approval**

Please attach evidence of approval from the following licensing authorities:  
MINISTRY OF EDUCATION

Letter of Approval \*

Letter Of Approval.pdf (0.1 MB)

7. Click on  to upload the file(s).

# OCP – Registering a Business Name

The file(s) will be uploaded.

### Licensing Authority Approval

Please attach evidence of approval from the following licensing authorities:  
MINISTRY OF EDUCATION

Letter of Approval

Capture.pdf (0.3 MB)

**IMPORTANT:** Any submitted applications are deemed to have been thoroughly reviewed by the applicant.

It is the responsibility of the applicant to ensure that the name of the company applied is not identical and/or resembles names that are already registered under the Business Names Act (Cap. 92), Companies Act (Cap. 39) or Limited Liability Partnerships Order, 2010. The name will be rejected if it is already used by another business or if it infringes with any trademark or is obscene or undesirable.

Please be informed that if the Registrar receives a valid complaint stating that the name is undesirable, identical to that of any other registered business name, or the name of any corporation or limited liability partnership or misleading, the Registrar can direct the company to change its name, even if the complaint is filed after the company has been successfully registered.

8

8. Click on

**Note:** User may opt to click on the following button to be redirected as follows;

	To download the uploaded file.
	To delete the uploaded file.
<input type="button" value="Attach File(s)"/>	To upload additional file.
<input type="button" value="Prev"/>	To go back to the previous section.
<input type="button" value="Save &amp; Exit"/>	To save application as draft and exit the registration page.
<input type="button" value="Cancel"/>	To cancel registration.

# OCP – Registering a Business Name

The **Register a Business Name - Address Details** section will be displayed.

Register a Business Name

Important Information      General Details      **Address Details**

**Address Details**

Address Type       Principal Address       Additional Address

Address \*      54, SPG 64, Jalan Indera Jaya, STKRJ

Postal Code \*      KA1531

Mukim \*      Kuala Belait

Village \*      Kampong Mumong A

District \*      Belait

Country \*      Brunei Darussalam

**Add Address**      Clear

9. Enter the details for **Address Details** section as per the example below.

Field	Example
Address Type	Principal Address
Address	54, SPG 64, Jalan Indera Jaya, STKRJ
Postal Code	KA1531 <i>Filling in the postal code will auto populate the Mukim and Village field.</i>
Mukim	Kuala Belait
Village	Kampong Mumong A
District	Belait

# OCP – Registering a Business Name

10. Click on **Add Address**

The added address will be displayed on the right side of the page.

Register a Business Name

Important Information    General Details    **Address Details**    Owner Details    Review

**Address Details**

Address Type     Principal Address     **Additional Address** **NOTE**

Address \*    [Input Field]

Postal Code \*    [Input Field]

Mukim \*    [Input Field]

Village \*    [Input Field]

District \*    [Dropdown Menu]

Country \*    Brunei Darussalam [Dropdown Menu]

**Add Address**    Clear

**Added Addresses**

1    Principal Place of Business  
54, SPG 64, Jalan Indera Jaya, STKRJ, Kampong Mumong A, Kuala Belait, Belait, KA1531, Brunei Darussalam    **Edit**    **Delete**

**11**

**Next**    **Prev**    **Save & Exit**    Cancel

**Note:**

- Repeat steps 9 – 10 to add additional addresses.
- The second (and more) addresses will be automatically be categorized as **Additional Address**.

11. Click on **Next**

**Note:** User may opt to click on the following button to be redirected as follows;

<b>Edit</b>	To edit the added address.
<b>Delete</b>	To delete the added address.
<b>Prev</b>	To go back to the previous section.
<b>Save &amp; Exit</b>	To save application as draft and exit the registration page.
<b>Cancel</b>	To cancel registration.

# OCP – Registering a Business Name

The **Register a Business Name - Owner Details** section will appear.

Register a Business Name

Important Information    General Details    Address Details    **Owner Details**    Review

**12**

**Owner Details**

Owner Type \*    Individual

Identification Document \*    IC-Yellow

Identification Document Number \*    [Redacted]

Date of Birth \*    [Redacted]

Full Name \*    Muhammad Ashraf

Nationality \*    Brunei Darussalam

Gender \*     Male     Female

**Residential Address**

Address \*    54, SPG 64, Jalan Jaya Indera.

Postal Code \*    KAI531

Mukim \*    Kuala Belait

Village \*    Kg Mumong A

District \*    Belait

Country \*    Brunei Darussalam

Occupation \*    Self-employed

Telephone \*    Country \*    Number \*  
673    8600697

**13**

Add

Email \*    m...@...mail.com

Add Owner    clear

**Documents to be uploaded**

ID Evidence \*    Attach File(s)

Resolution    Attach File(s)

Prev    Next    Save & Exit    Cancel

## OCP – Registering a Business Name

12. Enter the details for **Owner Details** section as per the *example* below.

Section	Field	Example
Owner Details	Owner Type	Individual
	Identification Document	IC Yellow
	Identification Document Number	01-123456
	Date of Birth	14-Jun-19XX
	Full Name	Muhammad Ashraf <i>For Brunei IC, system will auto populate the name by extracting data from Immigration database using the Identification Document Number and Date of Birth information</i>
	Gender	Male
Residential Address	Address	54, SPG 64, Jalan Indera Jaya, STKRJ
	Postal Code	KA1531 <i>Filling in the postal code will auto populate the Mukim and Village field.</i>
	Mukim	Kuala Belait
	Village	Kg Mumong A
	District	Belait
Occupation	Self-Employed	
Telephone	Country Code	+673
	Number	8123456
Email	muhammad@gmail.com	

## OCP – Registering a Business Name

13. Click on  to add owner.

**Note:** User may opt to click on the following button to be redirected as follows;

	To add additional telephone number.
---	-------------------------------------

**Note:** When entering the details for **Identification Document Number** and **Date of Birth**, there will be **IC Number Validation with Immigration**.

### IC Number Validation with Immigration

Your ICN : 01 [REDACTED] and Date of Birth : 31-Jul-1991 will be validated. This may take few minutes.  
Do you want to continue?

14. Click on  to proceed.

**Note:** User may opt to click on the following button to be redirected as follows;

	To add additional telephone number.
---	-------------------------------------

# OCP – Registering a Business Name

The added owner should be displayed on the right side of the page.

Register a Business Name

Important Information    General Details    Address Details    **Owner Details**    Review

**Owner Details**

Owner Type \*

Identification Document \*

Identification Document Number \*

Date of Birth \*

Full Name \*

Nationality \*

Gender \*  Male  Female

**Residential Address**

Address \*

Postal Code \*

Mukim \*

Village \*

District \*

Country \*

Occupation \*

Telephone \*

Email \*

**Added Owners**

1 **Individual**

Full Name	Muhammad Ashraf
Identification Document	IC-Yellow
Identification Document Number	01048181
Date of Birth	14-Jun-1992
Nationality	Brunei Darussalam
Address	54, SPG 64, Jalan Jaya Indera, Kampung Mumong A, STKRJ, KA 1531, Kuala Belait, Kg Mumong A, Belait, Brunei Darussalam
Occupation	Self-employed
Telephone	673 8600697
Appointment Date	01-Jan-1970

**Documents to be uploaded**

ID Evidence ?

Resolution

14. For **Owner Type: Individual**, user is required to upload only **ID Evidence**.

Click on  to select ID document.

## OCP – Registering a Business Name

Documents to be uploaded 15

ID Evidence ?

Capture.pdf (0.3 MB) ×

Resolution

15. Click on  to upload the file.

The file(s) will be uploaded.

Documents to be uploaded

ID Evidence ?

Capture.pdf (0.3 MB) ×

Resolution

16

16. Click on

**Note:** User may opt to click on the following button to be redirected as follows;

	To download the uploaded file.
	To delete the uploaded file.
<input type="button" value="Attach File(s)"/>	To upload additional file.
<input type="button" value="Prev"/>	To go back to the previous section.
<input type="button" value="Save &amp; Exit"/>	To save application as draft and exit the registration page.
<input type="button" value="Cancel"/>	To cancel registration.

# OCP – Registering a Business Name

The **Register a Business Name - Review** section will appear.

17. Click on the individual sections to view the separate sections or click on the

button to view all the sections.

Click on  to edit the specific sections.

18. Tick on the  \* I have reviewed the information above and hereby confirmed that there are no omissions tick box after all the sections have been reviewed.

19. Tick on the  \* I hereby declare that the information provided to the Registrar of Business Names is true and correct. tick box after user have read through the **Declaration and Consent**.

20. Click on

**Note:** User may opt to click on the following button to be redirected as follows;

<input type="button" value="Prev"/>	To go back to the previous section.
<input type="button" value="Save &amp; Exit"/>	To save application as draft and exit the registration page.
<input type="button" value="Cancel"/>	To cancel registration.

## OCP – Registering a Business Name

The **Payments** page will appear.

**Payments** **NOTE**

Application ID : TRNCRS24022832

**Smart Tuition School**  
Business Name - Register a Business Name

---

Fee - Register a Business Name BND 30.00

---

**Total Amount BND 30.00**

**Payment Method**

Credit Card 

Pay over the counter 

**Note:**

- The page will display the application request that user have made, and the payment required for the application request.
- There are two forms of payment method.

# OCP – Registering a Business Name

## Payment Method – Credit Card

**Payments** **NOTE**

Application ID : TRNCRS24022832

**Smart Tuition School**  
Business Name - Register a Business Name

---

Fee - Register a Business Name BND 30.00

---

**Total Amount BND 30.00**

**Payment Method**

Credit Card 

Pay over the counter 

[Proceed](#)

**Note:**

- For payment via credit card, refer to the *User Guide on Payments* which can be found under OCP's Homepage, Resources and Guides.

# OCP – Registering a Business Name

## Payment Method – Pay Over The Counter

### Payments

**NOTE**

Application ID : CRS2009172

**Smart Tuition School**  
Business Name - Register a Business Name

Fee - Register a Business Name	BND 30.00
<b>Total Amount BND 30.00</b>	

### Payment Method

Credit Card 

Pay over the counter 

**You may pay by cash or cheque by going to our counter :**

**REGISTRY OF COMPANIES AND BUSINESS NAMES DIVISION**  
Level 1, Island Block, Ministry of Finance and Economy Building  
Commonwealth Drive, BB3910  
Brunei Darussalam

**Business Hours :**  
Monday to Thursday and Saturday (8.00am to 11:00am, 2:00pm to 3:30pm)

Please note the total payment and quote your Application ID e.g. CRSxxxxxxx for payment at counter.

**21**  
**Exit**

### Note:

- For payment over the counter, take note of the **Application ID** and **total payment** and visit the ROCBN counter to make the payment.

21. Click on 

# OCP – Registering a Business Name

The OCP dashboard page will appear.

The screenshot displays the OCP dashboard interface. At the top, there is a header with the Ministry of Finance and Economy logo, the OCP logo, and navigation buttons for 'New Business Entity' and 'Stamp Duty'. A user profile icon is visible in the top right corner.

The main content area is divided into several sections:

- My Entities (8):** A table listing registered entities with columns for Registration No, Name, User Role, Security Role, User Role Expiry Date, Entity Type, and Status. The status column contains buttons labeled 'Active' or 'Registered'.
- Unfinished Businesses (5):** A list of pending business applications, each with a colored button (STARS or ROCBN) and a description like 'Income Tax (2019)' or 'Register a Business Name'.
- Overdue Submissions (0):** A message stating 'You currently do not have any overdue submissions to show'.
- Correspondences (14):** A list of correspondence items, each with a colored button (STARS) and a description like 'Income Tax (2020)'.
- Pending Payments (23):** A list of pending payment items, each with a colored button (STARS) and a description like 'ECI Tax (2019)' or 'Income Tax (2020)'.

A left sidebar contains navigation icons for Search, Dashboard, My Entities, Purchased Items, Verify Document, Stamp Duty, Payment Search, Finished Businesses, and Help.

## Note:

- The unpaid application Register a Business Name will be displayed under the **Pending Payments** section.
- The **Pending Payment** button indicates that the application is currently pending payment.
- Click on **Pending Payment** to go back to the payment page to make payment via credit card (or) visit the ROCBN counter to make payment over the counter.

# OCP – Registering a Business Name

After **payment** has been made:

**Unfinished Businesses**

Department: ROCBN

Description: --Select--

Entity Name or Number:

Status: --Select--

Date: --Select-- DD-MMM-YYYY

Search Reset

Application Number	Number	Name	Description	Last Modified	Status
		Tuition School	Register a Business Name	25-Aug-2022	Pending Review

**NOTE**

## Note:

- After payment has been made, the icon will become **Pending Review** in the unfinished Businesses section.
- This indicates that the application has been paid and has been submitted for review/approval to ROCBN.

## OCP – Registering a Business Name

After **payment** has been made, applicant will receive an email **Submitted – Registering a Business Names**.



كمنترين كواشن دان ايكونومي  
MINISTRY OF FINANCE AND ECONOMY  
BRUNEI DARUSSALAM

OCP  
ONE-COMMON-PORTAL

Our Ref: CNVCRS21120724

Dear Sir/Madam,

Title: **Smart Tuition School**

We refer to your application dated **07 Dec 2021** on the above matter.

Please be informed that your application for **Register a Business Name** for **Smart Tuition School** has been received by the Registry of Business Names and will be duly reviewed.

The Registry of Business Names will inform you of the outcome of the review as soon as possible.

Yours faithfully,

**FOR REGISTRAR OF BUSINESS NAMES**  
Ministry of Finance and Economy,  
Brunei Darussalam

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Please do not reply to this email.  
Emails sent to this address will not be answered.

### NOTE



**Note:** Receipt of the payment will also be attached in the email.

# OCP – Registering a Business Name

After **approval** has been made, applicant will receive an email **Registration of Business Name**.



كمتترین كواشن دان ایكونومی  
MINISTRY OF FINANCE AND ECONOMY  
BRUNEI DARUSSALAM

OCP  
ONE-COMMON-PORTAL

Our Ref: P30003271

Dear Sir/Madam,

We refer to your application dated **07 Dec 2021**.

Please be informed that the business name, **Tuition School**, is now registered under the Business Name Act (Chapter 92). Please find attached the Certificate of Registration for a Business Name, along with an extract of the Business Name details.

This certificate is required to be exhibited in a conspicuous position at the principal place of business. Whenever a change is made or occurs in any of the particulars in respect of which any firm, individual or corporation is registered, changes must be lodged with the Registrar within fourteen (14) days after such change. If any firm, individual or corporation ceases to carry on business or abandons the use of its business name, notice thereof must be lodged with the registrar. Please note that the first renewal will be due on **08 Dec 2022**.

As part of Registry of Companies and Business Names Division's (ROCBN) ongoing efforts to provide better services and support, we would like to request your feedback via a short online survey on Customer Satisfaction in the Public Sector (Kaji Selidik Tumpuan Pelanggan). We truly value the information you have provided. By participating in this survey, you would help to shape the future of the Registry of Companies and Business Names Division.

Please click this link to start the survey in Malay and English as follows:

Malay : [docs.google.com/forms/d/e/1FAIpQLSdhH5EKof-zsFMYjxDpPD9UH20wajF0V-CwWT9Z7m8xvPoYJg/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSdhH5EKof-zsFMYjxDpPD9UH20wajF0V-CwWT9Z7m8xvPoYJg/viewform?usp=sf_link)

English : [docs.google.com/forms/d/e/1FAIpQLSdOb2erIM6ng0H4mDIK-ilk67A82h5yqPjQ5ieiVDJg3dHMsg/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSdOb2erIM6ng0H4mDIK-ilk67A82h5yqPjQ5ieiVDJg3dHMsg/viewform?usp=sf_link)

We are pleased to inform you also that your business entity has been registered automatically to e-Amanah, Tabung Amanah Pekerja (TAP). You will then receive your Tabung Amanah Pekerja (TAP) & Supplemental Contributory Pension (SCP) account number via email/sms.

In this regard, The Registry of Companies and Business Names Division (ROCBN) is also pleased to inform that you may be contacted via email by other government agencies (such as Fire & Safety Division, Fire & Rescue Department and Food Quality Control and Safety Division, Ministry of Health) to obtain further information regarding your business. This information will be used for the purpose of ascertaining your business premise (if any).

All businesses are required to comply to the Competition Order, 2015; the Consumer Protection (Fair Trading) Order, 2011; and the Price Control Act, Chapter 142 and its regulations, including the Price Control (Display of Prices) Order and the Price Control (Cheap Sale Price) Regulations. For more information, please visit the JPKE website at [www.depd.gov.bn/cad](http://www.depd.gov.bn/cad) or call JPKE at 2230223.

Yours faithfully,

**FOR REGISTRAR OF BUSINESS NAMES**  
Ministry of Finance and Economy,  
Brunei Darussalam

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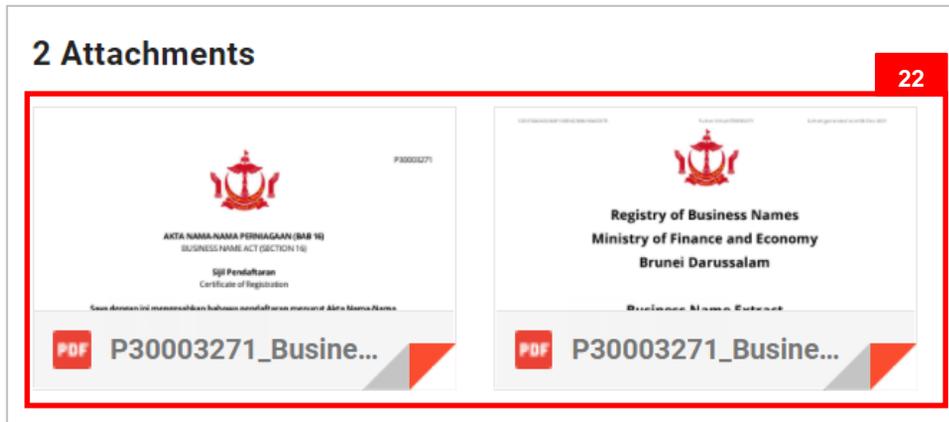
Please do not reply to this email.  
Emails sent to this address will not be answered.

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## OCP – Registering a Business Name

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Also attached in the email will be the **Certificate of Registration** and **Business Name Extract**.



22. Click on the attachments to view the documents.

# OCP – Registering a Business Name

## The Certificate of Registration.

P30003271



**AKTA NAMA-NAMA PERNIAGAAN (BAB 16)**  
BUSINESS NAME ACT (SECTION 16)

**Sijil Pendaftaran**  
Certificate of Registration

**Saya dengan ini mengesahkan bahawa pendaftaran menurut Akta Nama-Nama Perniagaan telahpun dilakukan berhubung dengan perniagaan yang dijalankan di**  
I hereby certify that registration pursuant to the Business Names Act has been effected in respect of a business carried on at

54, SPG 64, Jalan Indera Jaya, STKRJ, Kampong Mumong A, Kuala Belait, Belait, KA1531, Brunei Darussalam

**di bawah Nama Perniagaan**  
Under the Business Name of

**Smart Tuition School**

**Ditandatangani, di Bandar Seri Begawan, pada**  
**8 Haribulan Disember 2021**

Given under my hand, at Bandar Seri Begawan, this  
8 day of December 2021

Logged in User : Admin Logged in IP Address :  
**Pendaftar Nama-Nama Perniagaan**  
**REGISTRAR OF BUSINESS NAMES**  
**NEGARA BRUNEI DARUSSALAM**



The validation code for this Certificate of Registration is D08C50A8EDEC4F3381F2FE7DAB5E8551. To check the validity of this certificate, enter <https://eservices.cmv.rtd.ocp.mofe.gov.bn/public/VerifyDocument?code=D08C50A8EDEC4F3381F2FE7DAB5E8551> in your browser.

## The Business Name Extract.

E3DC586A60244D128D6E28861846FB70	Tuition School P30003271	Extract generated as at 08-Dec-2021
		
<b>Registry of Business Names</b> <b>Ministry of Finance and Economy</b> <b>Brunei Darussalam</b>		
<b>Business Name Extract</b>		
<b>General Details</b>		
Business Number	:	P30003271
Business Name	:	Smart Tuition School
Business Type	:	Sole Proprietor
Entity Status	:	Registered
Registration Date	:	08-Dec-2021
Business Sector	:	85 Education
<b>Addresses</b>		
Principal Place of Business	:	54, SPG 64, Jalan Indera Jaya, STKRJ, Kampong Mumong A, Kuala Belait, Belait, KA1531, Brunei Darussalam
<b>Owners</b>		
<b>Individual</b>	Logged in User : Admin Logged in IP Address : <span style="background-color: #f0f0f0; padding: 2px;">[REDACTED]</span>	
Full Name	:	<span style="background-color: #f0f0f0; padding: 2px;">[REDACTED]</span>
Nationality	:	Brunei Darussalam
E3DC586A60244D128D6E28861846FB70		Extract Generated as at 08-Dec-2021

# OCP – Registering a Business Name

## The Business Name Extract.

E3DC588A60244D128D6E28861846F870      Tututan Sijarah P30003271      Extract generated at as 08-Dec-2021



Identification Document : IC-Yellow

Identification Document Number : [REDACTED]

Residential Address : 54, SPG 64, Jalan Indera Jaya, STKRJ, Kampong Mumong A, Kuala Belait, Belait, KA1531, Brunei Darussalam

Appointment Date : 08-Dec-2021

Logged in User : Admin Logged in IP Address : [REDACTED]

E3DC588A60244D128D6E28861846F870      Extract Generated at as 08-Dec-2021

# OCP – Registering a Business Name

After **approval** has been made:

The screenshot displays the OCP dashboard interface. At the top, there are navigation buttons for '+ New Business Entity' and '+ Stamp Duty'. The main content area is divided into several sections:

- My Entities 13:** A table listing business entities. The first row, 'Smart Tuition School', is highlighted with a red box. A red 'NOTE' label is placed over the 'Registered' status button for this entity. The table columns include Registration No., Name, User Role (Owner), User Role Expiry Date (N/A), and Entity Type (Business Name). Other entities in the list have statuses like 'Active' and 'Non Compliance'.
- Unfinished Businesses 0:** A section with a red 'NOTE' label and a message: 'You currently do not have any unfinished businesses to show'. This indicates that the business name is no longer available under this category.
- Overdue Submissions 0:** A section with a message: 'You currently do not have any overdue submissions to show'.
- Correspondences 0:** A section at the bottom left.
- Pending Payments 1:** A section at the bottom right with a 'View More' button.

## Note:

- After approval has been made, the business name will be displayed under the **My Entities** section with the status **Registered**.
- After approval has been made, the business name under **Unfinished Business** section will no longer be available since it has been approved.